

SCHOOL NO. 4401 - KATANDRA WEST

Policy Statement: MANAGEMENT - 766 Staffing Arrangements
766 - STAFFING ARRANGEMENTS

Responsibility: Principal and Staff

This Policy was last ratified by School Council in 2016.

1. PURPOSE:

To ensure the equitable distribution of staffing personnel throughout the school and at each year level. To provide the opportunity for staff to utilise their skills and experience to maximise the learning outcomes of all children.

2. GUIDELINES:

- 2.1 All Staff at our school will assume responsibility for all students.
- 2.2 Staff will participate in consultation and decision-making.
- 2.3 Staff will become involved in many facets of school life.
- 2.4 Teaching Staff, especially those in their first year of service, those returning to teaching and those assuming a specific role for the first time, will receive professional development as deemed necessary.
- 2.5 Staff deployment is the responsibility of the Principal, after consultation with individual staff and then all staff as a group. The preferences of staff members will be one of the factors considered.
- 2.6 There should be an equitable distribution of senior staff throughout the year levels when possible.
- 2.7 Staff will be actively involved in the Program Budgeting process.
- 2.8 If possible there should be an equitable balance between male / female staff throughout the year levels.
- 2.9 Staff communication will be fostered through daily notices, regular meetings and reports as required.
- 2.10 The Principal, in consultation with School Council, may vary this Policy if circumstances require it.